# Facilitation Guide (DRAFT)

## Introduction

Reducing Legacy IT spending is a priority of the OFCIO, and the Policy, Budget, and Communications (PBC) team is currently in an information gathering phase to learn as much as we can from subject matter experts about how to define and approach the issue.

Ultimately, the goal is to implement policies and strategies that will reduce the ratio of non-provisioned O&M in IT spending. We look at the amount of spending as a symptom of deeper issues, and we’d like to understand what those challenges are and find ways to incentivize improvement.

We’d like to hear from you: What were your challenges, what worked, what didn’t, and what are some ways to proceed?

Discussion Questions:

* Approach to Legacy IT Spending
  + How would you define it?
  + What would you do to address it?
  + What are the biggest obstacles?
  + How would you measure success in reducing Legacy IT spending
* Legacy IT within agencies
  + How should we approach/frame the issue when talking to agencies?
  + What are the things we should be aware of in terms of agency culture, bureaucracy, or motivation?
  + What specific questions should we ask?
  + Whom should we speak to aside from the CIO?
* Solutions
  + What are specific policies, strategies, or frameworks that we can develop?
  + What are the associated KPIs, benchmarks, and timelines?